

Application for Business Rates Retail, Hospitality & Leisure Relief 2023/24



APPLICATION FORM:

Please complete and return the following pages if you wish to apply for Retail, Hospitality & Leisure Relief 2023/24

The Retail, Hospitality & Leisure Relief will apply in 2023/24 ONLY at 75% of the chargeable amount up to a cash limit of £110,000 per business, from 1 April 2023 to 31 March 2024.

You must declare that you meet the criteria for the relief and it is advisable that you keep a copy of the application form in respect to the Subsidy Control (Formerly known as State Aid) declaration.

Business Rates Account Number: (This will start with 30.....)	
Name of Business:	
Address of Business:	
Is the business currently occupied?	Yes/No
Is the business wholly or mainly being used as one of the eligible criteria as per the Governments' Retail, Hospitality & Leisure scheme guidance as published: https://www.gov.uk/government/publications/business-rates-relief-202324-retail-hospitality-and-leisure-scheme-local-authority-guidance	Yes/No
Please provide a description of the business type to explain how it meets the criteria for Retail, Hospitality & Leisure Relief as defined in Part 2 the Government guidance above.	

**Application for Business Rates
Retail, Hospitality & Leisure Relief
2023/24**



Declaration:

I declare that the information I have given on this form is correct and complete.

I know I must write and tell you of any changes in circumstances which might affect this request (For example, if the property becomes un-occupied or the type of business changes and you no longer meet the criteria for relief)

I understand that if I do not give you correct information or, if I do not tell you everything you need to know, you remove the relief, and I will be liable for the increased charge.

I declare that I comply with Subsidy Control EU law, *State Aid is now known as Subsidy Control, as the UK has left the EU. The link below will still take you to the updated Subsidy Control rules, which you need to ensure you comply with.*

You can read more about the new Subsidy Control rules

at: <https://www.gov.uk/government/publications/complying-with-the-uks-international-obligations-on-subsidy-control-guidance-for-public-authorities>

I declare that I wish to apply for Retail, Hospitality & Leisure Relief 2023/24 and that the business meets the criteria as per the guidelines.

Signed:

Name in block capitals:

Position in Business/Company:

Email address:

Telephone Number:

Date...../...../.....

Please send the completed form back to:

Business Rates, Woking Borough Council, Civic Offices, Woking, GU21 6YL

We will contact you once a decision on the application has been made.