

**Licensing Act 2003
Designated Premises Supervisor (DPS)
Letter of Authorisation**



Full name of DPS:	
Personal Licence No:	

being the Designated Premises Supervisor (DPS) for the premises known as :

Premises Name:	
Premises Licence No:	

hereby authorise the following named person(s) to sell and supply alcohol in compliance with the Licensing Act 2003 in my absence from the premises.

I can always be contacted on the following telephone number(s)

	or	
--	----	--

Name(s) of Authorised Person(s)

Full Name(s):	Personal Licence No: (if applicable)	Non Personal Licence Holder (please tick)

Please continue on another sheet if necessary

Please ensure that this form is kept at the premises and can easily be made available for inspection by Officers of all Relevant Authorities.