



Application to be a Registered Motor Salvage Operator

Vehicles (Crime) Act 2001 and The Motor Salvage Operators Regulations 2002

Instructions
<p>This form can be used to apply for, or renew an application to become a registered motor salvage operator.</p> <p>Please note that all applicants must attend in person when making an application. Once you have completed the form, please take it to Environmental Health Service, Woking Borough Council, Civic Offices, Gloucester Square Woking, Surrey, GU21 6YL. You will also need to bring:</p> <ul style="list-style-type: none"> • Registration fee (for three years from the grant of the registration) • Police check form • An identification document such as a driving licence or passport <p>For more information, including the fees associated with this registration, please visit our website or contact Environmental Health using the contact details below.</p> <p>If you do not have enough space to complete any of the questions, please continue on a separate sheet of paper.</p>

Applicant's details (if there is more than one applicant, provide the details of the other applicants on a separate sheet)			
1. Name			
2. Phone number			
3. Date of birth		4. National Insurance no.	
5. Email address			
6. If you have provided your email address, would you like to be notified of the outcome of your application by email (as well as receiving a paper copy of the licence if your application is successful)?	Yes	..	No ..
7. Postal address	<div style="border-bottom: 1px dashed black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; height: 15px; margin-bottom: 5px;"></div>		
8. Is this a new application or renewal (please tick)?	a) New application	..	
	b) Renewal	..	
9. Have any of the applicants previously been registered as a motor salvage operator?	Yes	..	No ..
10. If you have answered 'Yes' to Q9, which authority was the applicant registered with?			

Environmental Health Services Manager, Woking Borough Council, Civic Offices, Gloucester Square, Woking, Surrey, GU21 6YL

Phone: 01483 743840 Email: envhealth@woking.gov.uk
 Fax: 01483 750585 Website: www.woking.gov.uk/licences

11. Have any of the applicants had an application to become a registered motor salvage operator refused?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
12. If you have answered 'Yes' to Q11, for what reason was the application refused?	<hr/> <hr/> <hr/>	
13. Have any of the applicants ever been convicted of any offence other than a driving offence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
14. If you have answered 'Yes' to Q14, give details of date, sentence and court (items previously disclosed must again be disclosed).	<hr/> <hr/> <hr/>	

Directors or Partners		
15. Full names, addresses and telephone numbers of Directors, is applicant is a company, or Partners, if applicant is a partnership	<hr/> <hr/> <hr/> <hr/> <hr/>	
16. Are you or any of the applicants, directors or partners in the company an undisclosed bankrupt?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

About the business		
17. Trading name(s)	<hr/>	
18. Full postal addresses of all business premises used for salvage operations (including offices) within the Woking Borough Council area	<hr/> <hr/> <hr/> <hr/>	

Declaration

I am applying to be a registered motor salvage operator under the Vehicles (Crime) Act 2001 and the Motor Salvage Operators Regulations 2002 and enclose the relevant fee.

I certify that to the best of my knowledge and belief, the above particulars are true. I realise that if for the purpose of obtaining a Motor Salvage Operators Registration I make a false statement or omit any material particular, I shall be guilty of an offence and liable to prosecution.

I understand that the Council may also use this information within the Council to exercise functions of a public nature in the public interest. I also understand that any information given here may be used in conjunction with other local authorities for the prevention and detection of fraud, and held on computer, which is subject to the Data Protection Act 1998.

Signature

Date

Payment

You can pay the licence fee by enclosing a cheque made payable to **Woking Borough Council** or by supplying your card details below.

Card number

Expiry date

Issue number (if applicable)

Cardholder's name (as shown on the card)

Cardholder's statement
address (including
postcode)

Daytime telephone number (not a mobile)

Authorised amount

£

Is a receipt required?

Yes ..

No ..

Cardholder's signature

For official use onlyIdentification document
evidence provided

Document number

Person checking

Date