



**WOKING BOROUGH COUNCIL**

**FORWARD PLAN OF  
KEY DECISIONS**

**CIVIC OFFICES  
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**Period Covered: January 2012 – May 2012**

## **INTRODUCTION TO WOKING BOROUGH COUNCIL'S FORWARD PLAN OF KEY DECISIONS**

As part of the Local Government Act 2000, Woking Borough Council is required to publish a Forward Plan setting out the key decisions the Executive expects to make over the next four months. The Forward Plan is updated monthly and will be available fourteen days in advance of the date that it comes into effect. It is intended that, by publishing the Plan, the citizens of Woking will be able to find out the expected timing of key decisions, who will take them and also the consultation mechanisms available.

For completeness this plan lists all the decisions to be taken by the Executive, key decisions are identified with an asterisk \*.

A shaded box indicates the item in the current month has been added to the Forward Plan since it was last published.

Key decisions are defined by statute as:

Decisions likely to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

Significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Contact details for members of the Executive, the Council's Corporate Management Group and Business Managers are set out in this document.

Any reports relevant to the key decisions or the listed background documents (with the exception of confidential information) can be viewed at the Civic Offices, or a copy can be purchased for a reasonable fee. A notice setting out the outcome of the decision will also be available within six days of the relevant meeting. For further details contact Members Services on 01483 743863 or e-mail [memberservices@woking.gov.uk](mailto:memberservices@woking.gov.uk)

**Councillor J Kingsbury**  
**Leader of the Council**

# The Executive

**Chairman: Councillor J Kingsbury**

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**Vice-Chairman: Councillor D J Bittleston**

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**Councillor R A G Wilson**

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# Officers

## Corporate Management Group

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**Strategic Director**  
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**Strategic Director**  
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## Business Managers

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## 19 January 2012 – Special Executive

Key Decision	Subject	Decision to be Taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
*	Energy Performance Contract	To authorise financial arrangements to secure budget savings and savings in CO2.	Councillor John Kingsbury, Leader of the Council.	None.	Leigh Clarke
	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Portfolio Holder.	None.	David Johnson
*	Land Management - Town Centre	To authorise proposals set out in the report.  (The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)	Councillor John Kingsbury, Leader of the Council, Councillor David Bittleston Deputy Leader of the Council, Councillor Gary Elson, Portfolio Holder.	None.	David Johnson

## 02 February 2012

Key Decision	Subject	Decision to be Taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
	Notice of Motion - Woking's War Memorials	To consider the Notice of Motion of Cllr Johnson, as follows: "That this Council should investigate options for encouraging research on those people whose names appear on Woking's war memorials with a view to a greater understanding of the lives and histories of the Woking people who gave their lives in the service of the country, and of their families."	None.	None.	Geoff McManus
	Notice of Motion - Introduction of a Food Bank	To consider the Notice of Motion of Cllr Johnson, as follows: "That this Council should consider the introduction of a food bank in Woking."	Portfolio Holder for Community Meals.	None.	Hilary Thomas

	Notice of Motion - Woking Borough Council's Governance Arrangements	To consider the Notice of Motion of Cllr Smith, as follows: "Consequent upon the Localism Bill coming into force in November 2011 and noting the considerable flexibility it allows Councils regarding governance it is proposed that- A cross-party working group be established to examine both the current governance arrangements and the arrangements in place prior to 2000 to ascertain what changes [if any] could assist the democratic process within the Borough."	Portfolio Holder for Corporate Management and Member Services.	None.	David Johnson
*	General Fund Service Plans, Budgets and Prudential Indicators 2012-13	To recommend to Council the General Fund Service Plans, Budgets and Prudential Indicators for 2012/13.	Portfolio Holder, Business Managers.	Papers in Financial Services.	Leigh Clarke
*	Housing Revenue Account Service Plans and Budgets 2012-13	To recommend to Council the Housing Revenue Account Service Plans and Budgets for 2012/13.	Portfolio Holder, Business Managers.	Papers in Financial Services, DCLG Housing Revenue Account Subsidy Determination 2012/13.	Leigh Clarke
*	Investment Programme 2012-13 to 2014-15	To recommend to Council the full review of the Investment Programme and priorities.	Portfolio Holder, Business Managers, Investment Programme Working Group.	Papers in Financial Services.	Leigh Clarke

*	Treasury Management Strategy and Prudential Indicators 2012-13	To recommend to Council the Treasury Management Strategy for 2012/13.	Portfolio Holder.	Prudential Code for Capital Finance (CIPFA), Treasury Management Code of Practice (CIPFA), Financial management working papers.	Leigh Clarke
	Corporate Property Strategy	To recommend to Council the Corporate Property Strategy.	CMG, Leader & O & S, Business Managers, Portfolio Holder.	O & S Committee Dec 2011 Asset Management Report.	Diane Phillips
	Fees and Charges 2012-13 for Leisure Management Contract	To recommend to Council the fees and charges for the Leisure Management Contract.	Portfolio Holder.	None.	Sue Barham
	Recreation Facilities provision in Sheerwater	To review current provision of recreation facilities in Sheerwater and to agree options for future development.	Portfolio Holder.	Report of Economic Regeneration Task Group (14 September 2009), Investment Programme Working Group minutes (9 December 2009).	Geoff McManus
	Council Housing Stock Condition Survey	To note findings and financial implications of revised survey and future investment plan.	Portfolio Holder, Housing Task Group, Internal Officers, external organisations or individuals.	Papers in Housing Services.	Mark Rolt
*	The Lightbox - application for support	To determine the application for Community Support.	Portfolio Holder. Internal Officers. Woking Association of Voluntary Service.	Application Form.	David Johnson
*	Woking Football in the Community - application for support	To determine the application for Community Support.	Portfolio Holder. Internal Officers. Woking Association of Voluntary Service.	Application Form.	David Johnson

	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Portfolio Holder.	None.	David Johnson
	Improvement Plan Monitoring Information	To receive the quarterly management report on Improvement Planning.	Portfolio Holder.	None.	David Johnson
	Monitoring Reports - Projects	To provide quarterly reports on the progress of projects in the interests of financial prudence and corporate governance.	Portfolio Holder.	Work.together application, Investment Programme.	David Johnson
	Economic Update - Consideration of Investment Proposals	To consider, if any, investment proposals.  (The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)	Portfolio Holder.	None.	David Johnson

## 15 March 2012

Key Decision	Subject	Decision to be Taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
	Worshippers Car Parking Charges	To recommend to Council accordingly, following the result of the Equality Impact Assessment.	As listed in the Equality Impact Assessment (EqIA), Portfolio Holder.	Equality Impact Assessment (EqIA).	David Johnson
	Economic Development Strategy	Following further consultation with business and residents, to recommend to Council the draft Economic Development Strategy.	Economic Regeneration Task Group, business and resident representatives, Portfolio Holder.	None.	David Johnson
	Football Facilities Strategy	To report on progress with existing strategy for development of football facilities across Borough and to approve next steps for delivery of provisions.	Portfolio Holder.	None.	Geoff McManus
	Review of Discretionary Relief	To receive the review of discretionary relief.	Portfolio Holder.	None.	David Ripley
	Designation of Part Time Taxi Rank - New Central Development	To determine the designation of a part time taxi rank at the New Central Development.	Representatives of the taxi trade, Portfolio Holder.	None.	Geoff McManus
*	Rhoda McGaw Theatre	To authorise improvements to the Rhoda McGaw Theatre.	Leader and Deputy Leader of the Council.	None.	Geoff McManus
	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Portfolio Holder.	None.	David Johnson

	<p>Economic Update - Consideration of Investment Proposals</p>	<p>To consider, if any, investment proposals.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Portfolio Holder.</p>	<p>None.</p>	<p>David Johnson</p>
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