

PROTECT once complete



Voter Registration Form 2011/2012

Please use **BLACK INK** and **BLOCK CAPITALS**. If you need help filling in this form, please phone 01483 755855. Use this form if you have moved house, will soon be 18 years old or just absent from the electoral register. Make sure you complete every section, incomplete forms will be returned.

☒ About you, only one person's details per form.								
First names in full:		Age (please tick)	18 or over		70 or over			
Surname:		If you are 16,17, 68 or 69 please give date of birth	d	d	m	m	y	y
• Your current address, at which you are now living			Your Nationality (The Country of issue of your passport)					
		Your daytime telephone number or email address. You do not have to give these but it may help us resolve any queries quickly.						
Date moved in:								
☒ Your previous address (If you are a student you may remain on the register at your old address and also register at your University/College Address)								
Address and postcode:								
Name of your old local council, if known:								
• We will take your name off the register for your old address. However, if you believe you should still also be registered at your old address, please say why below.								
• Edited Register						Tick Box		
The electoral registration officer makes and keeps two versions of the electoral register – the Full Register and the Edited Register. If you wish to be excluded from the Edited Register sold to commercial interests please tick the box.								
' Declaration.								
Each person has to sign their own form. This form will be returned if it is not signed. It is an offence to make a false statement on this form – maximum fine £1,000. As far as I know, the details on this form are true and accurate. I am a British, other Commonwealth, Irish or other European Union Member State citizen.								
Your signature:		Date:						



Registering to Vote

Moved home? Coming up to 18? Just not on the Register?

You can only vote in elections if your name is on the register of electors. We update the register every autumn. It is also possible to add names throughout the year.

All you have to do is fill in a voter registration form. You have to sign your own form; someone else cannot do it for you.

When you send us your form we will add you to our list of new applications. Any elector can then object to your name being added to the register. If this happens we will write to you.

If your application is not objected to, we will change your details within 2 to 6 weeks of receiving your form. We will write to tell you when your application is allowed or if we have any queries about the information you have provided.

If we get your form before...	Your details will be changed on ...
Monday 12 December 2011	Tuesday 3 January 2012
Tuesday 10 January 2012	Wednesday 1 February 2012
Wednesday 8 February 2012	Thursday 1 March 2012
Friday 9 March 2012	Monday 2 April 2012
Wednesday 18 April 2012	Thursday 26 April 2012*
Thursday 10 May 2012	Friday 1 June 2012
Friday 8 June 2012	Monday 2 July 2012
Tuesday 10 July 2012	Wednesday 1 August 2012
Friday 10 August 2012	Monday 3 September 2012

There is no monthly update during September, October or November during the annual canvass period when all households have to register. A new Register is published on 1 December.

We will also tell the Electoral Registration Officer for your old address that you have moved so that your name can be removed from that register. People who live at two homes (including students) are allowed to register at both. If you do not want to be removed from your other address please explain why on your form.

*There are special rules about names being added to the voters list during an election period. Because of these you may not be able to vote at that election if you are added during this time.

The Two Versions of the Register

The electoral registration officer makes and keeps two versions of the electoral register – the Full Register and the Edited Register.

The full register lists everyone who is entitled to vote. You can check it by calling at the Council Offices. Only certain people and organisations can have copies of the full register, and they can only use it for specified purposes. These include electoral purposes, the prevention and detection of crime and checking your identity when you have applied for credit. The law says who can have a copy of the full register and what they can use it for. The full list of such persons and purposes is given in the Representation of the People (England and Wales) (Amendment) Regulations 2002. It is a criminal offence for them to pass it on to anyone else or to use it for any other purpose.

The edited register leaves out the names and addresses of people who have asked for them to be excluded from that version of the register. The edited version can be bought by anyone who asks for a copy and they may use it for any purpose.

Please return this form to:

**Electoral Services
Woking Borough Council
Civic Offices
Gloucester Square
Woking GU21 6YL**

Telephone: 01483 755855

e-mail: elections@woking.gov.uk